



**Please fill in each section of this form in BLOCK CAPITAL LETTERS using black ink**

## Section 1 - Applicant Information

Forename:		Middle Name/s:	
Surname:		Date of Birth:	
Year in School:		Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			
Postcode:		Telephone:	
Languages Spoken Commonly by the Applicant:			
School – Address and Contact Number:			
Doctor – Surgery Address and Contact Number:			
Please give details of any medical conditions or allergies the applicant may suffer from			

## Section 2 - Parent / Guardian Information

Forename:		Surname:	
Address (if different):			
Phone:		Relation to Applicant:	
Email:			
<i>Please provide a regularly checked email address for ease of communication, record keeping, and reference purposes; you may provide multiple email addresses.</i>			

## Section 3 - Emergency Contact Details

Contact 1:		Relation to Applicant:	
Contact Number/s:			
Contact 2:		Relation to Applicant:	
Contact Number/s:			

## Section 4 - Applicant's Previous Islamic Education

Former Madrasah:		Contact Number:	
Address:			

<b>Please give details of previous Islamic education</b> <i>(including subjects/kitābs studied and how much was covered)</i>	
<b>Reason for Leaving:</b>	

## Section 5 - Declaration

### Rules and Regulations

1. All applicants will have to take an admission test, after which the admission will be processed. Applicants must be at least 4 years of age i.e. Reception age when the Madrasah year starts
2. All students must adorn an Islamic dress code and wear the Madrasah uniform.
3. All students will be expected to respect the timings set by the Madrasah.
4. In case of absence, late arrival or early leave requests, the parent or guardian of the student must inform the Madrasah before Madrasah commences or the student must present a written excuse from their parent or guardian to their class teacher.
5. It will be the responsibility of the parent or guardian to ensure that the student arrives and is collected from the Madrasah safely. The Madrasah will not be held responsible for the safety of the students once they have left Madrasah.
6. Parents are expected to schedule weekends and holidays in such a manner that students do not miss class on weekdays.
7. Parents are expected to ensure that students prepare their sabaq before class. At least half an hour daily is required outside Madrasah to revise sabaq.
8. The student will be responsible for any damage caused to the Madrasah (e.g. graffiti), and any cost will be borne in full by the parents or guardians.
9. The Madrasah has the full right to dismiss any student where it seems necessary.
10. In case of complaint or any matter, one should consult the Headteacher either verbally or by writing. Parents should not contact Teachers directly, whether in person or phone.
11. In case of change of address or phone number, one should immediately notify the Madrasah. If one fails to do so, the Madrasah will not be responsible for any occurrences in correspondence or emergencies.

*For complete details on Madrasah policies and procedures, please refer to the Madrasah handbook.*

I declare that the information given on this form is correct and accurate to the best of my knowledge. I accept and agree to abide by the rules and regulations of Madrasah Ibn Abbas as mentioned above and also within the Madrasah handbook.

<b>Signature of Parent/Guardian:</b>		<b>Date</b>	

**PLEASE RETURN THIS APPLICATION FORM WITH A £20 ADMISSION FEE**

### FOR OFFICE USE ONLY

<b>Date Received:</b>		<b>Date Acknowledged:</b>	
<b>Date of Admission:</b>			
<b>Signed:</b>			